

**GOVERNMENT OF ANDHRA PRADESH  
PROCEEDINGS OF DIRECTOR EMPLOYMENT AND TRAINING, A.P., VIJAYAWADA**

**PRESENT: B.LAVANYA VENI, I.A.S., DIRECTOR,  
STATION : GOVT. ITI COLLEGE ROAD, VIJAYAWADA**

DE&T, A.P., Vijayawada – Guide lines for distribution of the remuneration to the staff involved in implementation of the PMKVY 3.0 Scheme payment mode and maintenance of accounts – Orders – Issued.

Proceedings No. APSSDC/148/2022,

Dated: 28.06.2022.

Read the following:

1. G.O.Ms.No. 1, dated: 19.01.2022 of Skills Development & Training (Skill) Department.
2. Guidelines for Skill Hub Initiative (PMKVY 3.0) dated: 22.12.2021.

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All the concerned Principals of Government I.T.Is. who have registered themselves in Skill Hub Initiative (SHI) scheme are aware that, the scheme of PMKVY 3.0 has been launched an object to train unskilled into skilled by imparting training in the various short term courses. The concept of the scheme clearly spells out that, any skilled person shall have proper certification as it is being seen as a compulsion either for gaining employment in India or elsewhere.

Govt. ITIs (19 SHI ITIs + 15 Strive ITIs) are implementing PMKVY 3.0 under Skill Hub Initiative Scheme and imparting training by utilizing the services of the Staff already working in ITIs are by engaging the faculty on outsourcing for effective implementation of the scheme. They emphasised the need for payment of remuneration to the staff for the work done in addition to their normal duties. The mode of payment to be made is broadly divided in to 3 categories:

Development of ITIs	:	50%
Raw Material	:	25%
Honorarium	:	25%

**Guidelines:**

Following are the guidelines to be followed for each category at the time of meeting the expenditures.

- I. **Development of ITIs:** The 50% of amount earned shall be spent in the order of priority as detailed below:
  1. To procure the machinery related to PMKVY 3.0 courses provided the said machine is not available in the Institute.
  2. To meet the expenditure of electricity charges provided the budget is insufficient and permitted to utilize only during 4<sup>th</sup> quarter of the financial year.
  3. To meet the expenditure of water bills provided the budget is insufficient and permitted to utilize only during 4<sup>th</sup> quarter of the financial year.
  4. To procure the cartridges.
  5. To procure computer related stationery.

**Raw Material:-** The purchase of raw material shall be restricted for running on the PMKVY 3.0 courses is of 25% only.

**III. Honourarium:-** The % payment of honorarium is as follows:

a) Trainer (ATO/DTO)	:	13%
b) Principal	:	5%
c) Training Officer	:	3%
d) Superintendent	:	1%
e) Accountant	:	1%
f) Store Keeper	:	1%
g) Sub ordinate Staff	:	1%
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Total		25%
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The Principal or the Drawing and Disbursing Officer shall open a separate Bank Account for utilizing the funds received under PMKVY 3.0 courses. The payments are to be made by maintaining separate register. **In case of the vacant post, the eligible honorarium shall be utilized for development of the I.T.I.** This clause is applicable in respect of other categories specified at "b to h" under honorarium. **The claim shall be restricted only to single claim against person performing any of the duty and FAC or In-charge claims shall not be permissible.**

The expenditure for all the 3 categories can be made after due passing of a resolution in the IMC.

The Accounts maintained under PMKVY 3.0 Scheme shall be got verified bi-annually by the Regional Deputy Director or his nominee of the region and a balance sheet is to be prepared and submitted to the O/o DE&T during the month of October and April.

The above orders come into force with immediate effect.

Sd/- B.Lavanya Veni, IAS  
DIRECTOR

To  
All the Principals of Govt. ITIs / Assistant Directors (Trg)  
Stock file / Spare.

//f.b.o.//

M. Eswari  
SUPERINTENDENT  
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